

Red Earth Farms Liaison Responsibilities/Guide

-updated 2/26/2023

A liaison is a Red Earth Farms (REF) member who assists a resident in their integration into Red Earth Farms, helping the resident understand the community and discern whether or not REF is a good fit for them. A liaison is assigned to each new resident.

Liaisons are expected to do the following things:

-Check in personally with the resident (aiming for once per month) to share the information addressed in the points below, to answer questions from the resident, and to assist the resident in finding any help that they might require (including scheduling work parties, if needed).

-Be the point person for general communication between the resident and the community, as needed.

-Go over the REF documents with the resident and answer related questions, or find another member who can answer them. Documents to review can be found on our website at <http://redearthfarms.org/documents.html>, and include:

- Group Held Values,
- Residency Agreement,
- Resident Lease Agreement (if relevant),
- Membership process,
- Membership Agreement,
- Lease Agreement,
- Articles of Incorporation,
- Bylaws,
- Conflict Resolution agreement,
- Eco-audit Agreement,
- Policy Handbook
- Seeds of Change Short Guide to Consensus Decision Making

-Verify that the resident has access to the Lease Agreements (and Appendices) of the current leaseholders, and understands their neighbors' land boundaries, land use plans, and potential environmental impacts. Explain that the Lease Agreement and the Appendices are the main ways that we share and ensure responsible stewardship of the land trust.

-Describe our shared financial agreements, including that we own (and can buy and sell) improvements such as buildings, while we lease the land under them from the land trust. Explain other relevant fees and financial aspects of REF.

-Explain that we self-govern our Land Trust by consensus, that major decisions are overseen by our Board of Directors, and let them know our current meeting schedule. Give a brief overview of how consensus works, including striving for a culture of listening to and taking into account input from all members, attempting to resolve concerns, and seeking agreements that everyone can live with. Refer them to the Seeds of Change Consensus Guide on our "documents" webpage.

-Ensure that the group holds (approximately) monthly check-ins with the resident to answer questions and share concerns. This can be covered during normal meetings, if the group is meeting regularly, or can be scheduled ad hoc; and,

-Ensure that the REF Secretary has emergency contact information for the resident.